

**Santa Cruz County**

Name of LGA

**FY 22/23 Q3**

Fiscal Year & Quarter

**Community Action Board - Santa Cruz County Immigration Project**

Name of Claiming Unit

**16**

Number of Staff

**406 Main Street, Suite 2017, Watsonville, CA 95076**

Address

**Nikki Yates**

Contact Person

**831-515-2873/831-454-4686**

Phone Number

Description of Claiming Unit Functions

**The Community Action Board Santa Cruz County Immigration Project provides comprehensive services available in the Community to recent immigrants seeking immigrant legal services. Project services include health program referral and access services, substance abuse prevention, housing, food, education, employment programs, psychological and spiritual support. Staff provide Medi-Cal related information, referral, access assistance, eligibility assistance, and planning activities. The unit also assists the LGA with MAA Coordination and Claims Administration.**

STAFF JOB CLASSIFICATIONS & SUBCONTRACTORS	NUMBER OF STAFF			MEDI-CAL ADMINISTRATIVE ACTIVITY CODE (ENTER NUMBER OF STAFF UNDER EACH ACTIVITY)											
	SPMP	NON-SPMP	DIRECT CHARGE	4	6	8	10	12	13	15	16	17	18	19	20
Assistant Program Director/Program Director		1		1	1	1				1		1			1
Directing Attorney		1		1	1	1				1		1			1
Immigration Law Specialist		2		2	2	2				2		2			2
Office Coordinator		1		1	1	1				1		1			1
Program Specialist		6		6	6	6				6		6			6
Receptionist/Office Assistant		2		2	2	2				2		2			2
Staff Attorney		3		3	3	3				3		3			3
<b>Note: uses County wide average (CWA)</b>		16													

**Discount Method:**

CWA

CWA

- CODE 4 = Medi-Cal Outreach
- CODE 6 = Referral, Coordination, and Monitoring of Medi-Cal Services
- CODE 8 = Facilitating Medi-Cal Application
- CODE 10 = Arranging and/or providing Non-Emergency, Non-Medical Transportation to a Medi-Cal covered service
- CODE 12 = Contract Administration (A) for Medi-Cal services specific for Medi-Cal populations
- CODE 13 = Contract Administration (B) for Medi-Cal services specific for Medi-Cal and Non Medi-Cal populations
- CODE 15 = Program Planning and Policy Development (A) (Non-Enhanced) for Medi-Cal services for Medi-Cal clients
- CODE 16 = Program Planning and Policy Development Skilled Professional Medical Personnel (SPMP) (A) (Enhanced) for Medi-Cal services for Medi-Cal clients
- CODE 17 = Program Planning and Policy Development (B) (Non-Enhanced) for Medi-Cal services for Medi-Cal and Non Medi-Cal clients
- CODE 18 = Program Planning and Policy Development Skilled Professional Medical Personnel (SPMP) (B) (Enhanced) for Medi-Cal services for Medi-Cal and Non Medi-Cal clients
- CODE 19 = MAA/TCM Coordination and Claims Administration
- CODE 20 = MAA/TCM Implementation Training

In signing this certification, I certify the information provided herein is true and correct and accurately reflects the performance of the County-Based Medi-Cal Administrative Activities (CMAA) described in this CUFG and on the Comprehensive Claiming Unit Grid (CCUG). I also certify that invoices submitted to the state Department of Health Care Services for reimbursement shall be based on the information included in the CUFG and the CCUG. I confirm that all necessary and appropriate documentation to support the CUFG for all of the staff job classifications included herein is accurate and maintained on file. I understand the claiming unit documents shall be subject to the review and approval of the state Department of Health Care Services and the Centers for Medicare & Medicaid Services. Any knowing misrepresentation of the activities described herein may constitute violation of the Federal False Claims Act.

**Nikki Yates**

Signature (CMAA LGA Coordinator)

12/15/2022

Date

Approval Signature (CMAA Analyst)

DHCS Rev. 7.1.18

Date